



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
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**Nathaniel H. Yohalem, Chair
Tara B. White
Michele Shalaby
Board of Selectmen**

Minutes of July 1, 2013

The meeting was opened at 6:30pm

Board Members Present: Nathaniel Yohalem
Tara B. White

Others Present: Michael Skorput, Administrative Assistant
Nicole Reid, Administrative Secretary

Review, discuss, and sign warrants, correspondence and minutes.

The minutes of June 17, 2013 were approved as presented. The minutes of June 24, 2013 were approved as amended.

Announcements

Highway Clerk interviews took place prior to the meeting.

Chairman Yohalem announced that Prudence Spalding of the Finance Committee prepared a job description for the position of Finance Committee Member.

Chairman Yohalem also announced the next quarterly department head meeting will take place in August. The meetings are technically open to the public, however moving forward, citizens are really encouraged to attend these meetings. The meetings will be advertised on Maggie's list and on the webpage, in addition to the regular posting locations.

Chairman Yohalem stated that he met with the Treasurer in regard to her position and her concerns with the Finance Committee.

The Town's contract with the Fire Chief has been signed by the Fire Chief and by two of the three Selectmen. As soon as Selectmen Shalaby returns and signs it, the terms will be read. It is nothing out of the ordinary.

The Highway Superintendent was asked by the Board to comment on the letter from the Kahns regarding their driveway on Cagney Hill Road. "The only way to fix this problem is to put in boxes and pipe that side of the road." Selectmen White clarified the matter by confirming that the drainage is currently working. Mr. Loring was asked by the Board to provide a scope of work and its cost which will be reviewed and discussed by the Board and the Kahns at a later time.

Chairman Yohalem and Selectmen White provided updates from the school committee meeting regarding capital for building and grounds which they attended on June 25, 2013. There is an excess of \$4,000.00 of capital improvements. There will be another meeting in late July to follow up with questions and concerns.

In regard to the letter that was in a local paper recently, Chairman Yohalem stated "There will be absolutely no comment from the Board of Selectmen on that letter." A number of the items in the letter have been referred to the Town Attorney and one item which has not been relates to the missing files at the Fire Department. That is presently being investigated by the New Marlborough Police Department and obviously we are not going to compromise an ongoing criminal investigation.

Meeting with Foresight Land Services: Clayton Mill River Culvert

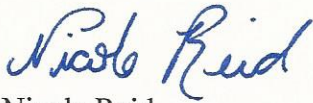
The Board began its meeting with Engineer, Steve Mack by reviewing details of this potential project. The original, design and engineering fees for this contract was approximately \$29,000.00. The votes did not pass the article requesting the funds for three bridges at the Annual Town Meeting. The voters did however pass it the following week at the election. The Board is interested in receiving an updated contracted on the proposed work for this culvert. Once the terms are met on a contract, it will go to bid and when the bid is chosen it will be presented at a Special Town Meeting. This process will give the citizens an exact amount to vote on.

Meeting with Ed Harvey, Emergency Management Director

The Board met with Emergency Management Director, Ed Harvey to discuss expanding the position. It was agreed by all that this position would benefit from having more than one person involved. The other candidate will be asked if he would be interested to assist this position.

Being that there was no further business to be brought before the Board, a motion was made and seconded to adjourn at 7:20pm.

Respectfully submitted,



Nicole Reid
Administrative Secretary